Myerstown, PA 17067

 April 10, 2025

 Chairman Patrick Angley called the regular monthly meeting to order at 7:00 p.m., prevailing time. The meeting was held in the Conference Room of the Myerstown Water Treatment Facility situated at 601 Stracks Dam Road, Myerstown, PA, 17067.

ROLL CALL:

 Present were: Steven Hammer(absent); Treasurer Bryan Rittle; Secretary Brian Ziegler; Vice Chairman Samuel Moyer: Chairman Patrick Angley; Engineer Farley F. Fry; Solicitor Kenneth Sandoe; and Business Manager Steven Hickernell and Operations Manager Casey Walborn.

MINUTES:

 Motion by Mr. Rittle; Second by Mr. Ziegler: To approve the minutes of the March 13, 2025 meeting as distributed. Motion passed unanimously.

Mr. Moyer abstained from the vote, due to his absence from the March 13, 2025 meeting.

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 Samuel Moyer

CITIZEN’S COMMENTS

Daniel Ebling asked if the address of 517 S. Railroad St. (address is actually 515) could be served by 2 water services to facilitate a possible future use of this building by 2 occupants. The Authority informed him that we can add the 2 curb stops now and a tapping fee would need to be paid for each one before the water is turned on.

COMMUNICATIONS:

1. PMAA Region Spring Educational Seminar letter

INVOICES:

 Motion by Mr. Rittle; Second by Mr. Moyer: To approve payment of the invoices as presented and attached. Motion passed unanimously.

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FINANCIAL REPORT:

Was reviewed.

OPERATIONS REPORT FOR APRIL 2025:

* Chapter 110’s completed for DEP year 2024
* Thought we had a pressure sensor problem at N. locust. Was getting severe drop-outs and a 2nd pump was kicking on. Cleaned out sensors, still doing it, called in Kohl Bros. Did some more investigating and couldn’t find a problem. Talking to Chris Strause, found out he used to see when someone was stealing water from a hydrant at the top of Katy ln. the same thing would happen. Further investigation, Rock Road Construction was opening our valve without us knowing to re-fill their line that was leaking! This was the cause of the N. Locust booster station problem. Nelson Reiff was strongly reprimanded and told for the 3rd time that under zero circumstances are they to touch our valves.
* March 17th Rock Road couldn’t pass a pressure test. They called in a leak detector and found a leak at a Bell Joint. They had to cut it out and install two Romacs and a straight piece in-between.
* Rock Road hit a brand-new fire hydrant with a bull dozer. They “repaired” it. Went out and checked it out. Would not drain, weep holes not flowing freely. I instructed them to remove the entire thing and get a brand new one. They did.
* Water Service Professionals here and completed a Filter #2 inspection
* Had Countryside top off all diesel fuel tanks for the Generators (Water Plant and Well 5)
* Blue Water on site to do Ramona/Stracks hot tap. Could not complete. OD of old cast iron pipe was too small for the tapping sleeve supplied by AH Moyer. They ran and got another one, now this one was too long. This tap was put on hold until correct part was acquired.
* Blue water did the Hot Tap on Stracks Dam rod for the second tie-in for Rock Road and Corner Commons. No problems with this one.
* Casey, Steve, and Ryan attended a PA One Call “class” at the Hebron in Lebanon. Each received 3 DEP credits for attending the free class.
* Tractor Trailer knocked off a fire hydrant at Mill and Broad. We had parts to fix it, just need to re-install it. (Probably won’t see any recourse with the situation)
* March 31st AH Moyer began the S. Railroad St. project.
* All 3 trucks were taken in for oil changes and inspections
* GES on site to attempt to fix some of the current SCADA issues we have. They were here 2 days and completed a few things. They have an extremely hard time because the way ACS wrote all of the logic and script. They made it VERY proprietary.
* Held a meeting with AH Moyer and Hanover Engineering to discuss the up coming “switch-over” to the new Transmission main. I wanted everyone to be on the same page to minimize the chance of any mistakes that could cause a system wide boil water advisory.
* Spoke with homeowner at 515 S. Railroad about the requirements for their new services and what they will need to do. Looking at 4 total. They have 3 now, but 1 might be inactive. All in all they may need to purchase 2 tapping fees to get everything up to current requirements.
* Met w/ Erik and Sheldon Moyer and approved a few changes to the piping layout at McKinley ave. The “new” way will reduce the number of fittings and odd layout.
* Flushed and Bacteria tested the Transmission main from N. Locust all the way up to the south side “tie-in” at the Ground tank. It passed Bacteria testing.
* AH Moyer tried a pressure test on 4/3, it wouldn’t hold pressure. The next day we opened the valve and it took A LOT of water to re-fill. I leak listened for them and found a spot. They dug up the bell joint and found the gasket had pinched in between and did not seal the pipe. It was cut out and Romacs with a straight piece was installed.
* 604 N. College had a leak. I was called by Weilers plumbing. I went out and determined it was 100% on the customer side of the service line.
* Showed Ryan how to do maintenance on all of the Plants pumps and motors. He began our yearly’s on those.
* Tues. April 8th, Blue water at Transmission main. Doing the Hot-tap and Insertion Valve. Both went well.
* Was notified that ELK/GAF had a well pump go out, they are on our water for the time being of them getting fixed. We’re monitoring the water usage. (not much so far)
* Last of the ordered meters have been delivered
* Duffey has started installing meters

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| Date |   | Well #3 |   | Well #5 |   | Well #6 |   | Well #8 |
| 3/13/2025 |  | 43' P |  | 38' P |  | 45' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 3/20/2025 |  | 41' S |  | 38' P |  | 41' P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 3/26/2025 |  | 44' P |  | 38' S |  | 44' P |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 4/3/2025 |  | 44' P |  | 39' S |  | 42' S |  | N/A |
|  |  |  |  |  |  |  |  |  |
| 4/10/2025 |  | 42' P |  | 35' S |  | 35' S |  | N/A |

OFFICE REPORT APRIL 2025

1. There were 0 new connection fees paid since last meeting.
2. There was 1 bad debit last month. All outstanding bad checks are paid.
3. We posted 15 properties this month.
4. Shutoff notices were sent to 73 properties this month.
5. We have several customers that pay ahead and have a credit, which is non-refundable. Jim Hess of 18 Meadow Ln. is up to $640.00 credit on a normal $57.75 bill per quarter and some others are over $100.00. I called Mr. Hess and he said he understood the amount is not refundable and he said to just apply the money to his account. The question is, do we want to put a limit on the credits to avoid problems if someone moves or dies, or do you want to allow unlimited credit?
6. We billed Dunamis Fire Service $4425.25 for 571,000 gallons of water that leaked through his system.
7. We created a new Escrow Account for 425 S. Railroad St.
8. Attached is a copy of the most recent Auditor’s Report that I do monthly.

Motion by Mr. Rittle; Second by Mr. Angley: To refund James Hess of 18 Meadow Dr. his water bill credit in an amount to bring his balance to zero. Motion passed unanimously.

CASH POSITION:

 Was reviewed.

SOLICITOR’S REPORT:

Nothing to report.

ENGINEER’S REPORT:

Was reviewed.

Motion by Mr. Ziegler; Second by Mr. Moyer: To increase the tapping fee to $5445.00 based on Hanover Engineering’s calculations. (see attached). Motion passed unanimously.

OLD BUSINESS:

The Transmission Main Project was discussed in the Engineer’s Report.

The Railroad St. Project was discussed in the Engineer’s Report.

A discussion was held on the Grant Application.

A motion was made during the Engineer’s Report to increase the tapping fee.

It was noted that the bill for the 655 King St. Project was paid, but no Escrow Account was established.

NEW BUSINESS:

The Electric Contract proposal with IGS Energy was discussed and was tabled until next month.

The following motions were all made as one by Mr. Ziegler; Second by Mr. Rittle:

To approve payment of $788.13 to Hanover Engineering for MWA22-16 (Storm-Con) Water Treatment Plant/Storm Water Improvement Invoice # 196922 from the General account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 25-14 Tapping Fee update for Invoice # 196931 for $779.13 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 23-20 NDPES Permit Renewal for Invoice # 196924 for $67.75 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 25-12 General Consulting for Invoice # 196930 for $406.51 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 24-19 DRBC Groundwater Withdrawal Docket for Invoice # 196925 for $1514.76 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 24-20 Water Treatment Building Caulking Replacement Job for Invoice # 196926 for $63.26 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 24-23 Scenic Dr.- Arbor Gate Easement Prep Job for Invoice # 196927 for $2985.52 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 25-15 Water Audit for Invoice # 196932 for $298.76 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 25-12 General Consulting for Invoice # 196930 for $406.51 from the General Account. Motion passed unanimously.

To approve payment to Hanover Engineering for MWA 22-18 (CON) Cornerstone Commons Construction Job for Invoice # 196923 for $485.14 from the Cornerstone Estates Escrow Account. Motion passed unanimously.

To approve Redemption 20-2024 to Hanover Engineering for MWA 24-24 (CON) S. Railroad St. Water Main Replacement Project for Invoice # 196928 for $961.15 from the Wilmington Trust Account. Motion passed unanimously.

To approve Redemption 21-2024 to Hanover Engineering for MWA 24-24 (CON) S. Railroad St. Water Main Replacement Project for Invoice # 196929 for $212.27 from the Wilmington Trust Account. Motion passed unanimously.

To approve Redemption 22-2024 to Hanover Engineering for MWA 25-18 Transmission Main Model for Invoice # 196934 for $338.75 from the Wilmington Trust Account. Motion passed unanimously.

To approve Redemption 23-2024 to Hanover Engineering for MWA 21-14(CON) Transmission Main Replacement Project for Invoice # 196921 for $19,216.64 from the Wilmington Trust Account. Motion passed unanimously.

To approve Redemption 24-2024 to A. H. Moyer, Inc. for MWA 24-24 for Payment Application #1 S. Railroad St. Water Main Replacement Project for $9540.00 from the Wilmington Trust Account. Motion passed unanimously.

To approve Redemption 25-2024 to A. H. Moyer, Inc. for MWA 21-14(CON) for Payment Application #5 Transmission Main Replacement Project for $206,802.90 from the Wilmington Trust Account as per recommendation from Hanover Engineering. Motion passed unanimously.

Motion by Mr. Rittle, Second by Mr. Moyer: To approve Resolution MWA 2025-03 for designating officials to sign the SCADA Grant Agreement Application to the PA Small Water and Sewer Program through the Commonwealth Financing Authority. Motion passed unanimous

ADJOURNMENT:

No further business to come before the meeting, the meeting was adjourned at 8:33 P.M., prevailing time.

 Respectfully submitted,

 Brian Ziegler

 Secretary

Transcribed by Terry Miller

Asst. Sec.

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